# **MEETING AGENDA**

| **Team/Application Name:** | Team 2 | | |
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| **Date of Meeting:** (MM/DD/YYYY) | 05/04/2022 | **Time:** | 10:00 PM |
| **Meeting Facilitator:** | Kaneshk K Sonee | **Location:** | New Jersey |

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| 1. Meeting Objective & Agenda |
| Discussing the final presentation allotment. |

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| 2. Attendees | | | |
| **Present at the Meeting** | **Absent** |  |  |
| Kaneshk K Sonee |  |  |  |
| Neerav Poriya |  |  |  |
| Sayali Tandel |  |  |  |
| Tushar Varma |  |  |  |
| Chandini Reddy |  |  |  |
| Neha Chudekar |  |  |  |
| Limisha Oliveira |  |  |  |

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| 3. Documents and Owners | | |
| **Deliverables – Test Plan** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| BRM Diagram; User Roles | Limisha | Kaneshk |
| Context Diagram; System Interface Table | Sayali | Kaneshk |
| Architecture Diagrams (Logical, Process views) | Neerav | Kaneshk |
| RCT (includes func. decomp., suppl. reqs) | Kaneshk | Kaneshk |
| Use-Case Diagrams (UML) | Sayali | Kaneshk |
| Activity Diagram (UML) | Chandini | Kaneshk |
| Data-flow Diagrams (logical, physical) | Chandini | Kaneshk |
| Functional Requirements (user stories) | Neha | Kaneshk |
| ER Diagrams (conceptual, logical) | Neerav | Kaneshk |
| Source Code sample (part of Demo) + GitHub repository slides (images) | Tushar | Kaneshk |
| Test Plan document | Neha | Kaneshk |
| Application Demo, Presentation PowerPoint | Neerav | Kaneshk |

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| 4. Pre-work/Meeting Preparation (materials to discuss at the meeting - tutorials, examples, etc.) | |
| **Description** | **Prepared by** |
| Project timeline | Professor Yuri Chernak |
| Project Plan | Sayali, Neha, Chandini,, Limisha, Neerav, Tushar, Kaneshk |

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| 5. Issues and Roadblocks | |
| **Description** | **Help Needed** |
| Segregation of Final Presentation | Group discussion |
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| 6. Next Meeting Plan – 05/07/2022 | | |
| **Tasks to Complete- Finalizing test plan** | **Primary Owner(s)** | **Peer Reviewer(s)** |
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